# Equity, Diversity, and Action Committee **Minutes**

District Governance

**February 14th, 2024**

# 3:10 – 4:15

## Members Present

**Administration:** Elise Garcia – Co-Chair, Richard Lubben, John Bratsch, Angela Sanchez

**Classified:** Liz Garcia, Jenae Prator, Tyler Virden, Juan Gutierrez, Laura Maciel

**Faculty:** Kelly Diaz – Co-Chair, Jillin Elizondo, Catherine Medrano

**Adjunct Faculty:**Camille Tomlin

**Student Senate:** Sheila Meadows, Bridget Soto

**Guests:** Vanessa Bailey,Octavio Barajas, Arianna Kennedy, Elise Baker

**Members Absent:**  Chris Mangels

1. **Call to Order:** K. Diaz called the meeting to order at 3:10pm
2. **Approval of Minutes:**  L. Garcia motioned to approve minutes for the 12/13/2023 meeting; Richard Lubben seconded. Minutes approved.

## Introductions:

## Bridget Soto, Laura Maciel

1. **Items not on Agenda**

## Standing Reports

## EEO – J. Bratsch – gave update on EEO Training, 202 people participated, close to 300 employees are EEO certified over past two years.

## Budget Report – M. Cheney gave update, no new proposals

## Professional Development and Heritage Events – K. Diaz gave update. Email sent to COS, 3 potential proposals submitted

## Equity Website – L. Garcia gave update. Website has been updated, would be great if the link could be stored in 3-4 different locations.

## Information –

## Octavio Barajas- Native American Task force event, 2/23/24. High Schools bring in students that identify as Native American. Event includes an Elder from tribe, guest speaker, student panel and breakout sessions. Lunch provided.  - Student Senate assist with setup and walking students from busses. - Focus on being intentional to those that are underserved/reaching out to communities

## Arianna Kennedy- Addressed preferred name and demographic change form. Demographic change form is now Personal Information Update form.

##  -Updates made will take effect the next day. The system update happens overnight.

##  -Ariana will verify with Wil if preferred name will be used for graduation

##  C. Elise Baker – Students can change the name display – students will need to communicate name change to faculty so it isn’t confusing.

##  - Flyer will be emailed to students. Description added about what changes will do in Canvas

##  - Flyer can be on the equity website and can add to EDAC webpage - email address will stay the same unless doing a legal name change, help desk can assist if needed. - Is there a way notify staff to look for preferred name in Banner?

##

1. **New Business -** None
2. **Discussion**
	1. Highlighting Alumni:
* Previous COS Students/Community members that went to COS. Alumni willing to serve as mentors/be there for students.
* Reach out to marketing/brainstorm for things that need to be done.
* CTE does something similar – monthly/quarterly newsletter. Can we find out how they find their alumni – success stories?
* Transfer/Career – has 30 or so spotlights. (Laura and Liz on subcommittee)
* Tim Foster – alumni, has a database to push out emails.
	1. Speaker Series:
* Serve as guest speakers at some point.
* Department specific alumni
	1. Cookout – possibly at end of the year with a specific group. i.e. those that have gotten off of academic probation, 1st Gen students.

 Alumni- collecting bios from foundation – make connection so there aren’t duplicates

 Highlighting alumni – approved to move forward.
 - Kelly will reach out to Tim/Kinetha – Tyler has access and can talk to Tim

1. **Action** - Highlighting Alumni – approved to move forward.
* Collect Bios from foundation. Make connection so there aren’t duplicates.
* Foundation – Tim/Kinetha. Tyler has access and will talk to Tim. Kelly can reach out if needed.
1. **Next Meeting** – March 13, 2024
2. **Adjourned** – 4:11pm